



Hampden House
Anti-Drugs Policy
including Smoking and Alcohol

Adopted by the Management Committee on:

Signed:

Date:

Chair of Management Committee

Review date: May 2019

Member of staff responsible for review: Headteacher

Hampden House Drugs Policy

Context

The ethos of Hampden House PRU is to provide a supportive and nurturing environment in which all students are enabled to develop their learning and personal skills. We strive to prepare them for the opportunities, responsibilities, challenges and experiences they may encounter in their future lives and this policy has been written in accordance with this ethos.

It is our aim to help all students to be able to take their place safely in a world where a wide range of drugs exists. We recognise that some drugs have beneficial medicinal effects, but also that every drug has potential harm. For this reason, all drugs need appropriate and responsible care and management.

In order to be able to make informed choices, staff and students need to understand the nature of drugs, their social and legal status, their uses and effects.

Definition of a drug

A drug is a substance that affects the way in which the body functions physically, emotionally or mentally. This definition includes illegal substances and also legal substances such as alcohol and tobacco, volatile substances, over the counter and prescription medicines.

Aims of the policy

- To support Hampden House's priority to maintain the safety and well-being of all students and staff
- To clarify legal responsibilities, entitlement and obligations
- To support all the members of Hampden House community by providing clear guidance and procedures on drug related issues to ensure clarity and consistency
- To develop a whole school approach to drug education in the context of the curriculum and other policies

This policy has been written with reference to national and LA guidelines and been informed by relevant research data.

Drugs on school premises

The legal definition of premises of a school includes everything within the property boundaries including buildings, outbuildings, playgrounds, fields and also extends to include other settings such as vehicles, boats, marquees or any venue used by Hampden House at the time such as the premises of a school trip or visit.

- Medicines:

Hampden House has a policy/procedure for the administration of medicines that must be followed for everyone's safety. We follow procedures recommended by Suffolk County Council Health and Safety guidelines

- Alcohol

No alcohol will be consumed during the course of a normal school day. Students and visitors under the effects of alcohol will be asked to leave the premises and return at a later date for the safety of the whole school. Parents/carers will be asked to collect their children

- Smoking

Hampden House is a no smoking site at all times. Students are not permitted to bring to school smoking materials, including matches and lighters. In the interests of health and safety, should a student be found in possession of any of these on school premises, they will be confiscated and parents informed. Staff are not allowed to smoke on site.

- Illegal drug

No illegal drugs are allowed to be brought on to, or used on school premises

- “Legal High” or Psychoactive drugs

Psychoactive drugs are not to be brought onto or used on Hampden House premises.

- Solvents

Hampden House will ensure that potentially hazardous substances are stored safely, and students will be supervised if it is necessary that they come into contact with them in the course of their work. Students are not permitted to be in possession of sniff products that may be inhaled.

Responses to drug related incidents

A drug incident may be any of the following:

- Finding drugs, or related paraphernalia, on school premises
- Possession of drugs by an individual on school premises
- Use of drugs by an individual on school premises
- Supply of drugs on school premises
- Individuals disclosing information about their drug use
- Rumours of parents, staff or students using drugs
- Reports of parents, staff or students using drugs

Hampden House is aware of its legal responsibilities in regard to drug related incidents and in responding to incidents, seeks to work in line with local and national guidance as outlined in The Right Responses.

A member of the Senior Leadership Team will normally be responsible for co-ordinating the management of drug-related incidents, offering sources of support and liaising with outside agencies.

Incidents will be dealt with after making an assessment of the situation and will be reported to the Headteacher.

All incidents and responses will be recorded within 24 hours.

Appropriate support will be offered to those with substance related problems.

Talking with an individual about a drug related incident will have as its purpose to confirm or reject suspicions or allegations, rather than conduct a wider investigation.

Evidence of drug use or possession will not necessarily result in permanent exclusion. Permanent exclusion will only be considered in serious cases and will be in accordance with statutory guidance on exclusions.

A case conference will be called if necessary. Each case will be assessed and levels of sanctions may vary according to the seriousness of the incident and the student's involvement.

Individuals in possession of drugs

If any student or adult on school premises is found in possession of an unauthorised drug it will be confiscated, if possible. If the drug is suspected to be illegal, Hampden House may wish to contact a police officer for discussion.

Illegal substances will be legally destroyed or handed to the police as soon as possible and not stored.

Parents/carers will normally be informed (for a student) and other professionals such as the LA, Youth Service, Police, GP, Social Services will be informed or consulted as appropriate.

Confidentiality

Complete secrecy can never be promised to a student, though information given in confidence will not generally be disclosed to anyone else. In particular if a student chooses to disclose that they are using a drug without medical authorisation, this information will not be used against them.

However, action will be taken to ensure the student comes to no serious harm if this is considered a risk.

Regarding disclosures staff need to carefully define and communicate the boundaries of confidentiality offered.

Support for students

At our school the welfare of the student is paramount. We maintain that constructive strategies that enable students to continue to benefit from continued education are preferable to exclusion.

Following actions to preserve safety, the health and emotional needs of students will be considered. Support is available through the pastoral system, to ensure a caring response to students in distress.

Interventions will be considered if Hampden House feels a student is showing signs which indicate particular risks of, or from, involvement with drugs, whether their own or that of their parents/carers.

Such interventions may include consultation with parents/carers and other agencies, possible case conferences and subsequent referral.

In line with legislation the staff at Hampden House reserve the right to search students, their bags, bedrooms (in the case of boarders) and possessions if they have reason to believe that they are in possession of prohibited items or substances. Hampden House's policy and procedure for searching students is set out on page 5 of the Behaviour and Discipline Policy.

Similarly students can expect to be physically restrained if they present a danger to themselves or other members of the community. Parents/carers will always be informed when this has happened. Please see the Safer Handling Policy for more detail.

If prohibited items are brought in to school or used inappropriately they will be confiscated and kept in Hampden House safe for collection at the end of the day. If these items are dangerous or illegal they may be handed to the police for safe disposal.

We commit to informing parents/carers in advance in writing or by telephone if these sanctions are to be imposed.

Hampden House works closely with its Police Liaison Officers. If students are involved with any activity which breaks the law the police may be involved in the confiscation of items, Restorative Justice Conferencing, group work and education as well as links with home.

Parents/Carers will always be informed when the police are involved and given the opportunity to attend any interviews. Similarly the police will be involved if any student is suspected of having contact with an illegal substance. This includes possession, using or dealing. In such cases, the police will decide what course of action should be taken.